

Nursing Professional Advisory Committee

U.S. Public Health Service

I. Introduction of Members in Attendance

N-PAC Voting Membership

Rank	Last Name	First Name	Agency	Term	Attendance
CDR	Gordon	Veronica	AT LARGE	Oct 09 – Sep 12	Absent
CAPT	Hogan	Lisa	BOP	Oct 09 – Sep 12	Present
CDR	Knight	Nicole	BOP	Oct 11 – Sep 14	Present
CDR	Armes	Shawn	BOP	Oct 10 – Sep 13	Present
CDR	Ridenour	Marilyn	CDC	Oct 09 – Sep 12	Present
LCDR	Krishnan	Malini	CMS	Oct 09 – Sep 12	Present
LCDR	Egwim	Linda	DHS	Oct 11 – Sep 14	Absent
CDR	Norberg	David	DHS	Oct 11 – Sep 14	Absent
LCDR	Brooks	Mary	FDA	Oct 11 – Sep 14	Present
CDR	Li	Mei-Ying	FDA	Oct 09 – Sep 12	Present
CDR	Chestnut	Wanda	HRSA	Oct 10 – Sep 13	Present
CDR	Bartgis	Bryen	IHS	Oct 09 – Sep 12	Present
CDR	Webb	Amy	IHS	Oct 08 – Sep 11	Present
CDR	Cross	David	IHS	Oct 11 - Sep 14	Absent
LCDR	Mather	Judith	IHS	Oct 11 – Sep 14	Present
LCDR	Saligan	Leorey	NIH	Oct 10 – Sep 13	Present
LCDR	Wehrlen	Leslie	NIH	Oct 10 – Sep 13	Present
CAPT	Orsega	Susan	NIH/NPAC Chair	Oct 11 – Sep 12	Present
LT	McBryde	Stacey	OPHS	Oct 11 - Sep 14	Present
CDR	Haynes-Battle	Josefine	SAMHSA	Oct 10 – Sep 13	Present
CDR	Burns	Darin	USMS	Apr 10- Sep 13	Present
EX-OFFICIO					
RADM	Nessler	Kerry	HRSA/CNO	Nov 09– Sep 13	Present
CDR	Pryor	Thomas	HRSA / Past Chair	Oct 10 – Sep 11	Absent
CDR	Gordon	Veronica	Chair Elect	Oct 12 – Sep 13	Absent
CDR	Hunter-Thomas	Serina	Executive Secretary	Oct 11 – Sep 12	Present
CDR	Reyes	Madelyn	Executive Sec-Elect	Oct 12 – Sep 13	Excused
LCDR	Hardin	Joshua	Operations Liaison	Mar 08 – Sep 11	Absent
LIASIONS					
CDR	Larkin	Sue	Liaison, FedNA	/	N/A
LCDR	Magnotta	David	Nurse Category CAM	/	N/A
CAPT	Lambert	Mary	COA Nurse Rep	/	N/A
CAPT	Collins	Amy	Nurse Cat. Couns. Prog.	/	N/A
CDR	McGuire	Moira	Nurse History Co-Chair	/	N/A

CAPT	Elenberg	Kimberly	OFRD Rep		N/A
LCDR	Arceneaux	Janice	JOAG Rep		N/A

SUBCOMMITTEE CO-CHAIRS				
Rank	Last Name	First Name	Subcommittee	Attendance
CDR LCDR	Skelton Krishnan	Heather Malini	Awards	Present
CDR LT	Webb McBryde	Amy Beth Stacey	Communications	Present
CDR CDR	Li Ridenour	Mei-Ying Marilyn	Career Development	
LCDR LCDR	Adams-McLean Wehrlen	Allison Leslie	Events	Absent
CDR LCDR	Burns Saligan	Darin Leorey	Readiness and Response	
LCDR LCDR	Bevans Brooks	Margaret Mary	Resource Reach	Present
CDR CDR	Haynes-Battle Bartgis	Josephine Bryen	Recruitment	

II. Acceptance of Minutes

Deferred

III. Chief Nurse Officer Report – RADM Kerry Nessler

- I am honored to be participating in CAPT Joyce Prince’s retirement ceremony today in the Hubert H. Humphrey building, Washington, DC, and so unfortunately will not be able to participate in person in the NPAC meeting today. On behalf of all the nurses, I would like to congratulate CAPT Prince on an exemplary career with the USPHS and Nursing Category. We wish her all the best on future endeavors and fair winds and following seas!
- Today is CAPT Susan Orsega’s first NPAC Meeting as the Chair. Welcome CAPT Orsega!! I look forward to working with you in the coming year and thank you for your dedication and commitment to the Nurse Category. I also would like to welcome CDR Serina Hunter-Thomas, who will be serving as the Executive Secretary for FY 2012. Welcome CDR Hunter-Thomas!
- Since CAPT Orsega moved up to the Chair position, naturally the Chair Elect position needed to be filled and I would like to welcome and congratulate CDR Veronica Gordon

who is the new Chair-Elect. Welcome CDR Gordon!

- On Thursday, April 21, 2011, the Task Force charged with its development first convened to begin formulating a **Federal PHS Nursing Strategic Plan**. The *Strategic Plan* is being developed to guide our collective plans and activities to better the health status of Americans over the next 5 years. There are currently about 38 Nurses (Commissioned Corps, Civil Service, and Tribal) from various agencies participating on this Task Force.
- The first *Draft Strategic Plan (Vision, Mission, Values and Goals)* document has been finalized and was circulated to the broader PHS Nursing community for review. We received feedback from the nursing community and will take into account their inputs. We will now seek concurrence from the Office of the Surgeon General (OSG) and communication efforts will begin after we receive approval from the OSG. I believe CAPT Susan Orsega, who serves as my Co-Chair, will be reviewing the details of the Plan with you today.
- Please remember that the next Basic Readiness run is scheduled for December 31, 2011. This is the season to get your flu vaccine and send your verification of immunization to MAB. As you all may know, MAB is scheduled to relocate offices sometime next week but assures us that the fax machine numbers will be operational and the mail will be transferred and secured. As you also know, the December 31 run is used for many operational purposes for Corps officers, including promotions.
- The United States Public Health Service would like to announce that three of its Nurses have been selected as 2011 New Fellows in the American Academy of Nurses: 1) CAPT Leslie Cooper, NIH, 2) Dr. Irene Sandvold, HRSA, and 3) Dr. Deborah Gardner, HRSA. They were inducted as Fellows during the Academy's 38th Annual Meeting and Conference on October 15, 2011, in Washington, D.C. Congratulations to all 3 outstanding nurses!

Information and Use:

- The American Public Health Association Annual Meeting & Exposition will be held on **Oct. 29-Nov. 2, 2011**, in Washington D.C. <http://www.apha.org/meetings/>
- The 117th AMSUS Annual Meeting will be held **Nov. 6-9, 2011**, in San Antonio, Texas. <http://www.amsus.org/index.php/annual-meeting>

NPAC – to the Voting Members, the Subcommittee Chairs, the members at large, the liaisons, and ex-officio members, I thank you for your exceptional service and steadfastness

to the Nurse Category, Profession of Nursing, Commissioned Corps, and the health and safety of our Nation every day!

IV. Operations Liaison Report - LCDR Joshua Hardin

CW is \$9,910.18

NPAC is \$6,768.47

- It appears we are going to be separating out the NPAC funds management and CW funds management. This will keep NPAC out of trouble with OGC for spending private foundation funds. CW through COF will select a group of officers who will help dictate what CW funds are spent and reimbursed for nursing activities in line with their CW goals and mandates. Officers selected for this group will need HHS 520 to participate in outside activities.

V. N-PAC Chair Report – CAPT Orsega

- Thank you all for joining the meeting today. This is my first NPAC Business Meeting as NPAC Chair. I am excited and honored to have this opportunity to serve my fellow nurse colleagues and to also represent the PHS. I want to publicly thank her for Chief Nurse contributions to the nurse category and Commissioned Corps. We are all very grateful and privileged for the opportunity to work with you Ma'am during our terms and to learn from you as leader. I would also like to thank CDR Pryor for all his hard work over the past year. He has done a fantastic job as NPAC Chair. Thank you for your support.
- Retool recharge reach out. This is my strategy for the year ahead. Over the upcoming year, I would like us all to think differently how we do business in the N-PAC. I encourage you to “Shake the trees” and bring forth any ideas that you may have to your N-PAC agency representative or myself. We have had an important business tempo over the years past and I would like to recommend that we shift our focus on ways to recharge else and move to the next level of innovative organizational approach. For those nurses and N-PAC members' local to the DC area, I ask that you consider joining me in a commitment to bring us around the table for discussion and dialogue on nurse and N-PAC topics. The face-to-face discussions are so very important for dialogue and networking. I recognize that everyone has busy schedules and this may be impossible for every meeting but I hope some of you can. If not, I hope you will actively participate in the meetings if not by person by phone.
- Road Show. Part of the strategy described earlier, is the road show. I have asked RADM Nesseler to accompany me to take N-PAC meetings on the road. We plan to come to local agencies primarily due to budgetary and logistical constraints. In the upcoming few months, you will be hearing more of the plans. If you are interested to host a future N-PAC meeting at your agency, please contact me at sorsega@niaid.nih.gov.

- Please join me in welcoming CDR Serina Hunter-Thomas as N-PAC secretary, CDR Reyes as exec sec elect and CDR Veronica Gordon as chair elect. Combined, we have a wealth of N-PAC experience and these 3 are incredibly organized and detailed. We as a team look forward to the working with each of you. as nurse general members, agency representatives, liaisons, and/or subcommittee co-chairs. Each of you and your contributions is vital to the success of the NPAC upcoming year.
- The 2011 COER was launched on October 5, 2011. Our records indicate that you have not initiated your COER to date. Your assistance in helping the NIH reach 100% completion rate is of the utmost importance and appreciated. Please note the important dates below:
 - October 19 COER is due to the Rater
 - November 2 COER is due to the Reviewing Official (RO)
 - November 16 COER is due to the Office of Commissioned Corps Operations (OCCO)
- Multidisciplinary billets. The multidisciplinary billets collection system is underway. If you are assigned in a multidisciplinary billet, please complete this information. Should you have any questions, please contact byron.bailey@hhs.gov

VI. Announcement of New Members – CAPT Orsega

There are 5 new N-PAC members. My heartfelt, congratulations to you on your selection as N-PAC agency representatives. It is the spirit, drive and hard work like yours which has made this PHS NPAC what it is today and will be for the years ahead. I look forward to seeing more of the fruits of your leadership and dedication.

VII. Current N-PAC Projects:

- a. End of FY Planning: Annual Reports – Status: **CAPT Orsega**
At the end of every fiscal year, annual reports for each of the subcommittees drafted by the co-chairs. CDR Pryor is currently finalizing these reports and will be completed by the end of the month.
- b. USPHS Federal Nurse Strategic Plan- CAPT Orsega
It is my honor to present to you the inaugural USPHS, Federal Public Health Service Nursing, Draft Strategic Plan for FY2012-2017. This draft plan was developed with broad involvement and guidance from a Task Force comprised of about 38 HHS and non-HHS federal public health service nurses who are officers, civil service, and Tribal Indian Health System leaders. To guide our efforts, the Task Force utilized key documents such as the Affordable Care Act, HHS Strategic Plan, National Prevention Strategy, Healthy People 2020, the Surgeon General’s priorities, as well as other plans and reports from HHS and key

stakeholders. The plan is dynamic and demonstrates the nurses' commitment and approach to achieving improved health outcomes and accountability for those we serve.

We realize this strategic plan is not comprehensive, but rather the 5 goals, objectives, and action steps have been identified as a beginning step forward in communicating a few central priorities and unifying our actions and impact on assisting the Department's mission. We aim to maximize nursing's capability as a team to best utilize and leverage our expertise in prevention of disease and promotion of health. Please review to the attached slide presentation for further information [Appendix I].

c. **Mentor Opportunity —Career N-PAC Development Subcommittee: CDR Karlson**

The Mentoring Workgroup of the N-PAC Career Development Committee is pleased to announce a newly developed nurse category mentoring program for Public Health Service (PHS) Nurses! One of the main goals of this workgroup is to facilitate the transition of newly commissioned junior nurse officer into the U.S. Public Health Service within the first 6 months of their career. To this end, a more formal pro-active mentoring program has been developed and targets all nurse officers including new Call to Active Duty nurses of the PHS.

The Mentoring Program nurtures excellence by bringing PHS nurses who have strong leadership abilities and critical knowledge into teaching/coaching relationships with less experienced nurses officers. It provides PHS nurses the opportunity to share their knowledge, experience, insight and guidance to support the development of high-performing PHS nurses and future leaders. Mentors will assist junior Commissioned Corps nurse mentees by serving as a resource to them on Corps policies, procedures, basic readiness standards, preparation for promotion, PHS career opportunities, officership, and for questions or concerns. For those interested, please contact CDR Sherry Secrist at Sherry.Secrist@fda.hhs.gov.

d. **N-PAC Publications Awards-N-PAC Awards Subcommittee: LCDR Krishnan/
CDR Skelton**

The United States Public Health Service (USPHS) Professional Advisory Committee for Nursing is seeking nominations for the Minnegerode Awards for Nursing Excellence (MANE). These awards recognize and honor contribution(s) by Commissioned Corps, Civil Service, and Tribal Direct hire nurses of outstanding and sustained nature, which have had a substantial impact on the mission of the USPHS. Examples of templates for each MANE award can be obtained at <http://phs-nurse.org/index.php/awards-sub-committee.html> on the bottom of the page. Please follow the templates. Submissions must be received ELECTRONICALLY by January 13, 2012, and should be sent to the MANE Awards Team Leader, LT Daniel Wagoner DWagoner@bop.gov .

VIII. New Business

a. **Fiscal Year 2011 Planning Efforts and New Meeting Approach – CAPT Orsega**

With the strategy of retooling, I am suggesting the main meetings will primarily highlight the subcommittee's top initiatives. Previous years, the subcommittees have been assigned

on monthly basis to report on activities. These teams had been reporting on a quarterly basis to the general N-PAC. More information will follow.

IX. Nurse Ideas, Knowledge Innovator Recognition, and Information Sharing

- a. Dear Colleagues in the past month, the world has lost two brilliant people who changed the way we think in science, in technology and in our lives - both incidentally had pancreatic cancer. Dr. Ralph Steinman one of the winners of the 2012 Nobel Prize in Physiology and Medicine. In 1973, Dr. Steinman and Dr. Zanvil A. Cohn discovered dendritic cells that play a critical role in activating the body's adaptive immune system, and his subsequent research led to a new understanding of how they function changing forever our understanding of the immune system. Steve Jobs, CEO of Apple who touched us all by the brilliance of his mind. He was a genius who could not only see the future but could define it. Creating change which impacting our generation and perhaps also the generation of our children. I thank him for my my ipad, my ipod and perhaps for things in the future I don't even know about yet. I find it hard to not do something to pay tribute to these men who could not just keep pace with a changing world but could go faster that it. The Albert Einstein's of our times. It makes us realize the pace of the world we live in and what innovative brilliance is needed to do what these men did. It all started with ideas, sharing knowledge, and information. So as a result, this section will be part of a standing agenda item. I welcome all nurses to share during this time there ideas, recognize knowledge innovators, and share information. Please feel free to send me your ideas via email at sorsega@niaid.nih.gov or contact me at 301-451-2484.

X. Next Meeting – Friday, November 18, 2011