

I. Introduction of Members in Attendance

N-PAC Voting Membership					
Rank	Last Name	First Name	Agency	Term	Attendance
CAPT	Poindexter	Michelle	AT LARGE	Oct 07 – Sep 10	Present
CDR	Pollard	Anita	BOP	Oct 08 – Sep 11	Present
CDR	Strong	Donna	BOP	Oct 06 – Sep 09	Present
LT	Thomas	Timothy	BOP	Oct 07 – Sep 10	Absent
LCDR	West	Christine	CDC	Oct 06 – Sep 09	Present
CAPT	Rossi-Coajou	Mary	CMS	Oct 06 – Sep 09	Present
CDR	Hieber	Lysa	DHS	Oct 08 – Sep 11	Present
CAPT (sel)	Belsito	Linda Jo	DHS	Oct 07 – Sep 10	Absent
CDR	Sweeney	Colleen	FDA	Oct 08 – Sep 11	Present
CAPT (sel)	Berkhousen	Katherine	FDA	Oct 06 – Sep 09	Present
CAPT	Trent-Adams	Sylvia	HRSA	Oct 07 – Sep 10	Present
CAPT	Stephens	Leslie	IHS	Oct 06 – Sep 09	Absent
CDR	Webb	Amy	IHS	Oct 08 – Sep 11	Present
CIV	Koyama	Kirk	IHS	Oct 08 – Sep 11	Present
CDR	Orsega	Susan	NIH	Oct 07 – Sep 10	Present
LCDR	Matlock	Ann Marie	NIH	Oct 07 – Sep 10	Present
CDR	Pryor	Thomas	OS/PSC/FOH	Oct 08 – Sep 11	Present
CDR	Haynes-Battle	Josefine	SAMHSA	Oct 07 – Sep 10	Present
CDR	Schneider	Debbie	USMS	Oct 08 – Sep 11	Present
EX-OFFICIO					
RADM	Romano	Carol	OSG/NIH/CNO	Open	Excused
CDR	Gordon	Veronica	Executive Secretary	Jul 07 – Sep 09	Excused
LCDR	Brooks	Mary	Executive Sec-Elect	Oct 08 – Sep 10	Absent
LCDR	Magnotta	David	Nurse Category CAM	Oct 06 – Sep 09	Absent
CAPT	Bangs	Gary	Liaison, EPA	Oct 06 – Sep 09	Present
CDR	Doan	Jenny	Liaison, DoD	Oct 06 – Sep 09	Present
CDR	Denis	Patrick	Liaison, OFRD	Oct 06 – Sep 09	Absent
CAPT	Dandridge	Beverly	Nurse Category AR Lead	Apr 08 – Sep 10	Absent
CDR	Larkin	Sue	Liaison, FedNA	May 08 – Sep 10	Excused
CDR	Bernato	Laurie	Chair, Esprit de Corps	Apr 08 – Sep 10	Absent
LT	Hardin	Joshua	Liaison, COF Financial	Mar 08 – Sep 10	Absent
CDR	Anderson	Amy	Billets/Standard of Service	Oct 08 – Sep 10	Absent
CDR	McGuire	Moira	Nurse History -Co-Chair	Oct 08 – Sep 10	Absent
LTJG	Taxera	Martin	JOAG	Oct 08--Sep 10	Absent
CAPT	Borden	Cheryl	Nurse History-Co-Chair	Oct 08 – Sep 10	Absent

ATTENDANCE ROSTER							
BOP							
Agency	Rank	Last Name	First Name	Agency	Rank	Last Name	First Name
BOP	LCDR	Beasley	Cubie	BOP	LCDR	Capone	Elaine
BOP	CDR	Bridges	Paula	BOP	LCDR	Brown-Stephenson	Michelle
BOP	LTJG	Holland	Camille	BOP	CDR	King	Julie
BOP	LTJG	Jones	Brandon	BOP	LTJG	Crawford	Todd
BOP	LCDR	Nixon	Justine	BOP	LT	Price	Valisha
BOP	LT	Scott	Tshikana	BOP	LT	Wheeler	Sherri
CDC/ATSDR/NIOSH							
CDC	LCDR	Ridenour	Marilyn	CDC	LT	Loustalot	Fleetwood
CDC	LCDR	Ehrhardt	Derek	CDC	LT	Forcht	Deborah
CMS							
CMS	LT	Lawrence	Gia	CMS	LCDR	KariKari-Martin	Pauline
CMS	LCDR	Johnson	Anitra	CMS	LT	Krishnan	Malini
DHS/DIHS/ICE/USCG							
DHS	CDR	Sullivan-Kennedy	Jackie	DHS	CDR	Smith	Deanna
DIHS	LCDR	Dorse	Karen	DIHS	LCDR	Jones	Jennifer
DHS	LCDR	Adams	Grafton	DIHS	LCDR	Rekward	William
DIHS	LCDR	Kordas	Dawn	DIHS	LCDR	Pope	Jennifer
DIHS	LCDR	Forbes	Michael	DIHS	LT	Cricks	Kelly
(AT LARGE) AHRQ/DOD/TMA/VA/EPA/USDA							
DOD	LT	Coffey	Qiana	DOD			
FDA							
FDA	CAPT	Matrakas	Kathy	FDA	LCDR	Boden	William
FDA	CAPT	Westerbuhr	Kellie	FDA	LCDR	Hamilton-Stokes	Deveonne
FDA	CDR	Adam-King	Janice	FDA	LCDR	Li	Mei Ying
FDA	LCDR	Adams-McLean	Allison	FDA	LT	Egelebo	Christopher
FOH/PSC							
FOH	CDR	Deffinbaugh	Kimberly	FOH	CDR	Gonsalves	Steve
PSC	LCDR	Vincent	Eric	FOH	CDR	Porter	Terry
PSC	LT	Hardin	Kristin				
HRSA							
HRSA	CAPT	Hench	Karen	HRSA	CDR	Barry	Kelly
HRSA	CAPT	Irwin-Pinkley	Laurie	HRSA	LCDR	Vargas	Antonio
HRSA	CDR	Culver	Martha	HRSA	LCDR	Mix	Aisha
HRSA				HRSA	LT	Heard	Nahleen

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IHS							
IHS	CDR	Lagowski	Lisa	IHS	LT	Anliker	Tina
IHS	LCDR	Pablo	Evangeline	IHS	LT	Delmar	Marjorie
IHS	LCDR	Palucci	Lisa	IHS	LT	Pepper	Deanna
IHS	LCDR	Schumacher	Lois	IHS	LTJG	Miller	Teresa
IHS	LCDR	Tillman	Manon				
NIH							
NIH	CAPT	Konchan	Carol	NIH	LCDR	Herbert	Shayna
NIH	LCDR	Wurah	Doris	NIH	LT	Sewell	Latoya
NIH	LCDR	Jones	Jacquin	NIH			
OS/OCCO/OSG/OPHS/ASPR							
OS	CAPT	Lambert	Mary	OCCO	CAPT	Prince	Joyce
OS	CAPT	Kelly	David	OPHS	CAPT	Chern-Hughes	Betty
OPHS	CDR	Edecia	Richards	ASPR	LT	Link	Steven
SAMHSA							
SAMHSA							
USMS/DOJ							
USMS	CAPT	Lincoln	Carol	USMS	CDR	Rettino	Mary
USMS				USMS			

II. Acceptance of Minutes

JUNE 2009 minutes were presented to the committee members for acceptance and approval. **LCDR Josefina Haynes-Battle** made a motion to approve the minutes as written and a second was made by **CAPT Sylvia Trent-Adams**. The minutes were approved and will be sent to the Communications Point of Contact for posting to the N-PAC Website.

III. Chief Nurse Officer Report – RADM Carol Romano

Our new Assistant Secretary for Health is Howard Koh, MD., MPH. He most recently served as Associate Dean and Program Director at the Harvard School of Public Health and as Commissioner of Public Health for the Commonwealth of Massachusetts.

RADM Nicole Lurie was confirmed as our new Assistant Secretary for Preparedness and Response. She most recently served as co-director of the RAND Corporation Center for Domestic and International Health Security, senior natural scientist and professor of policy analysis at the RAND Corporation.

On July 13, President Obama announced Regina Benjamin, MD., MBA as the new Surgeon General nominee. Dr. Benjamin graduated from the Morehouse School of Medicine <http://www.bizjournals.com/atlanta/gen/Morehouse_School_of_Medicine_3AA8F71273DB4071A3F0CBE512FAED4A.html> in Atlanta in 1982 and is best known for

starting the Bayou La Batre Rural Health Clinic

<[http://www.bizjournals.com/atlanta/related_content.html?topic=Bayou%20La%20](http://www.bizjournals.com/atlanta/related_content.html?topic=Bayou%20La%20Batre%20Rural%20Health%20Clinic)

Batre%20Rural%20Health%20Clinic> in Alabama and rebuilding the clinic after it was destroyed twice. We await her Senate confirmation. We look forward to working with the new leadership staff in the administration to improve the nation's health.

Acting Surgeon General Steven K. Galson, MD., MPH. on June 9, 2009 issued The Surgeon General's Call to Action to Promote Healthy Homes. The Call to Action examines the mechanisms of housing components that can affect health and initiates a national dialogue about the importance of healthy homes. For more healthy homes information, please visit www.surgeongeneral.gov <<http://www.surgeongeneral.gov>> . The Acting Surgeon General continues our national outreach for the prevention of childhood overweight and obesity.

Policy

The main page of the CCMIS web site (<http://dcp.psc.gov> <<http://dcp.psc.gov>>) has a new design to enhance the branding of the Corps. Stay tuned as we continue to provide additional updates. Several uniform policy changes ([PPM 08-020] and [CC26.3.1]) go into effect August 1, 2009 including the discontinuation of the salt and pepper uniform and the black garrison cap.

We are continuing to reengineer and strengthen the current Associate Recruiter Program. Policy developments are ongoing so implementation will be delayed a few months. Updates will be provided through the Commissioned Corps Management Information System (<http://dcp.psc.gov> <<http://dcp.psc.gov>>) and the Nursing Professional Advisory Committee Listserv on a regular basis.

Readiness

We continue our global humanitarian training missions and expect additional collaborations and partnerships in the future.

The nurse category basic readiness status is getting closer to 100%--we need less than 7% of officers to complete their requirements. Continue to encourage your peers and verify your own status to keep it current. Remember we are in hurricane season! The NPAC Readiness and Response subcommittee members are available to assist you in meeting this goal.

Field training for structured rapid deployment team members and for other officers will commence in August for five weekly sessions. We expect to train over 2000 individuals. The training will be at Fort A.P. Hill in Virginia in austere environmental conditions to simulate a real deployment. We applaud the OFRD staff for their aggressive work in preparing and coordinating these activities.

Career Development

The 2009 Assimilation Boards will be held late September. Applications must be postmarked no later than 31 August 2009. You are encouraged to apply early. Late applications will be applied to the 2010 Boards. Although officers with at least two years of service are eligible to apply, applications from these officers will not go before a board review until the officer completes 3 years of service as of 31 March of the Assimilation Year. Officers should refer to CCI 342.01, and POM 09-001 http://dcp.psc.gov/eccis/documents/POM09_001.pdf for information regarding the Regular Corps Assimilation Program.

The Charles J. Reddy Leadership Conference will be held October 19-21, 2009 in Arlington, VA. This conference provides leadership training for junior officers at or below the O-3 rank and is sponsored by the Army Nurse Corps. Look for a call for nominations on the list serve this month. There is no registration fee but supervisor approval and agency support for travel is needed. More to come!

On June 11, 2009 the Council on Linkages Between Academia and Public Health Practice voted to unanimously adopt the revised version of Core Competencies for Public Health Professionals <http://rs6.net/tn.jsp?et=1102619726346&s=65270&e=001FOYY6lGc5JnH2Z6FKL0RnVz1IKg9SWVEnF5fFSug4hfxqTTnPaftMCvsPGmcpjOh1bo0APk7Pdcy1GrM356M7t7yhaNiZp_xZOjxWxeCjk5FKSPySGuh2qBNTbu1pdDt--X6IxOh6U=>>. The revised Core Competencies address changes in the practice of public health for mid level providers and reflects the input received from more than 600 public health professionals. They can be found at the Public Health Foundation website <http://www.phf.org/link/core-061109.htm>. Next steps will include developing core competencies for entry level professionals and tools to assist with core competencies use.

The Department of Veterans Affairs (VA) is now accepting applications for enrollment in the new Post-9/11 GI Bill for officers on active duty on or after September 11, 2001, and who served at least 90 days on active duty after that date. This includes members who enrolled in earlier programs such as the Post-Vietnam Veterans' Educational Assistance Program (VEAP) and the Montgomery GI Bill (MGIB) as well as members who declined enrollment in those programs. To enroll for FREE or to get more comprehensive information go to the VA website at www.va.gov <<http://www.va.gov/>> and follow the links for "Benefits" to the Education webpage and read more information about the Post-9/11 GI Bill benefit.

Leadership & Outreach

I was able to attend a moderated discussion on June 12 on Nursing Workforce Solutions for 21st Century Health Care sponsored by Health Affairs and the Center to Champion Nursing in America; a joint initiative of AARP, the AARP Foundation and the Robert Wood Johnson Foundation. An update on issues and evidence related to nursing workforce and health care quality was presented. Proceedings are published in Health Affairs Web Exclusives June 12, 2009.

I made a presentation to the Nurse Leaders in Native Care Conference in Phoenix June 17, 2009 and had the opportunity to visit with nurses at the Phoenix Indian Medical Center. The work and

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professionalism of these nurses was impressive and I am sure reflects the excellence that exists wherever nurses serve. I was also humbled to be honored with an Apache Native blessing during the conference award ceremony.

I had the opportunity to speak at the Joint Medical Executive Skills Institute Capstone Symposium in Washington, D.C. to share information about the USPHS with the leadership in the other uniformed services. I encourage all of you to reach out and continue to spread the word about the Commissioned Corps-who we are and what we do.

In June, I was invited to speak with our future nurses from the National Student Nurses Association. Over 3,000 students were excited to hear about opportunities for nurses in public health. Remember that we all share the responsibility for creating our next generation of nurses so continue and expand your own recruitment efforts.

Recognition

CAPT Maurice Sheehan, a PHS Nurse Officer at FDA was awarded the Army Bronze Star for his actions under fire as well as his work with Pashtoon refugees, non-government organizations, and the State Department while in Afghanistan from 2008-9. We could not be prouder of his actions!

The following awards were presented at the June 2009 US Public Health Service Scientific and Training Symposium. Congratulations to all these nurses.

PHS Responder and Nurse Responder of the Year: CDR Kimberly Elenberg, OFRD

PHS Junior Officer of the Year: LCDR Amy Parker, CDC

Mable May Wagner Award for Clinical Practice Excellence: CAPT Victoria Anderson, NIH

Lucille Woodville Memorial Award for Maternal Child Excellence: CDR Donna Brown, IHS

CARRUTH WAGNER NURSING AWARDS:

Innovative Collaboration Award: CDR Theresa Dyess, IHS

Nurse of the Year Award: CAPT Beverly Dandridge, DHS

Clinical Nursing Support Award: LCDR Darlene C. Brown, BOP

Advanced Practice Award: CDR Mark Martineau, IHS

Nursing Leadership Award: CDR Sue Larkin, FDA

Comment

We continue through the summer months with the recognition that the work of our mission does not take a vacation. In your selfless sacrifices, search for quiet moments of respite to refuel your energy and your spirit so you can continue to lead our fight for a healthier nation. Thank you, nurses, for all you do!

**IV. COF Financial Report - LT Joshua Hardin
(Deferred)**

V. N-PAC Chair Report – CAPT Michelle Poindexter

a. General Updates

i. Assimilation Board

The Office of the Surgeon General has determined that Assimilation Boards will be held this summer. To that end, on Friday, 17 July, OCCO will begin accepting applications for the 2009 Assimilation Boards. Advertising will begin on 15 JULY via the CCMIS website and ListServe. Applications from eligible candidates postmarked no later than 31 August 2009 will be accepted. Applications received after that date will be applied to the 2010 Boards. The 2009 Assimilation Boards will be scheduled for late September.

Although, officers with at least two years of service are eligible to apply, applications from these officers will not go before a board until they have 3 years of service as of 31 March of the Assimilation Year (AY). The usual requirements regarding adverse actions, COERs, medical, licensure, readiness, et al will apply. Officers should be referred to CCI 324.01, CCI 324.03 and POM 09-001 for information regarding policy and procedure.

NOTE:

- *For specific questions, please contact your agency liaison or see the policy's listed above.*
- *Those officers whose applications **have not** been reviewed by **three** boards and **have not received** a board's "Not Recommend," are **NOT REQUIRED** to re-apply.*
- *Restated - All applications stay in the application pool for 3 cycles before there is a need to reapply.*

The Acting Surgeon General has determined that the 2009 Assimilation Boards will be convened in late September 2009. In response, the Office of Commissioned Corps Operations will begin accepting applications for assimilation beginning on Friday, 17 July 2009. All applications from eligible officers postmarked before 31 August **AND RECEIVED BY 4 SEPT 2009** will be accepted for review by this Board. Note that applications previously received and accepted that have not been reviewed by three boards are still viable applications. These applications will also be sent to the 2009 Boards [i.e., if: 1) you've submitted an application and it has not gone before three boards already; and 2) you did not receive a "Not Recommend" from the 2008 Assimilation Board, you do not need to re-apply].

Questions in this regard should be directed to your Agency Liaison, Chief Professional Officer, or Professional Advisory Committee.

Office of Commissioned Corps Operations
Division of Commissioned Corps Officer Support
ATTN: Assimilation Coordinator
Tower Building, Plaza Level, Suite 100
1101 Wootton Parkway
Rockville, MD 20852

ii. Uniforms

Effective 1 August 2009, the following uniforms and components, according to Personnel Policy Memorandum (PPM) 08-020, dated 28 August 2008, will be phased out and no longer authorized for wear:

- a. Winter Blues, to include Winter Working Blues
- b. Poly/cotton Working Khakis, to include Long Sleeve Working Khaki Indoor Duty Whites
- c. Tropical Uniforms and prescribed items
 - 1. Helmet (khaki and white)
 - 2. Trousers, khaki and white, short (hemmed two inches above the knee, two back pockets and two side pockets)
 - 3. Tropical Dinner Dress Blue
- d. Formal Dress Uniform
 - 1. Wing Collar Shirt, Formal White (Male)
 - 2. Tailcoat, Formal Blue (Male)
 - 3. Waistcoat (Male)
 - 4. Necktie, Bow, White (Male)
 - 5. Mother of pearl studs and cufflinks (Male and Female)
 - 6. Tiara (Female)
- e. Service Blue (aka Salt and Pepper)
 - f. Garrison Cap, black with gold piping

b. New Information

iii. New leadership

July 13, 2009 — President Barack Obama announced that he has nominated Regina Benjamin, MD, a family physician from Alabama, to be the next US surgeon general. The appointment requires confirmation by the US Senate.

- Dr. Howard Koh, Assistant Secretary for Health.

To All Officers:

In the message below, Secretary Sebelius announced the Senate confirmation of Dr. Nicole Lurie as Assistant Secretary for Preparedness and Response.

Dr. Lurie is also joining the Commissioned Corps of the US Public Health Service as a Rear Admiral (Upper-Half). RADM Lurie will take the reigns of ASPR during a critical period. Having an officer in this key role will help to strengthen the Corps and enhance communication across the uniformed services.

Steven Galson, Acting Surgeon General

VI. CURRENT PROJECTS

a. NPAC Readiness Survey – CAPT Rossi-Coajou

CAPT Rossi-Coajou reported the NPAC Readiness Survey was recently completed and forwarded to CAPT Poindexter and RADM Romano for review. RADM Romano made a few additional but minor comments. The survey will go to NIH IRB for review, and then the survey will be made ready for public distribution. This survey focuses particularly on nurse deployments that occurred during the year 2008 during the hurricane season. The group will continue to use the survey and critique it periodically for improvement. The survey will go through Survey Monkey. NIH and NIAID agreed to purchase an account with Survey Monkey with CAPT Orsega's working group without encountering any conflict in interest issues. CAPT Rossi-Coajou asks that the NPAC continues to encourage all nurses that deploy to complete the survey so it will have a good response rate.

b. End of FY planning – SAA/NPAC Recognition/Annual Reports – due August 14, 2009 – CAPT Poindexter

The Annual NPAC Subcommittee Reports and the NPAC Recognition Awards/Special Assignment Awards are due 14 August 2009. More details regarding the NPAC awards will be sent out via the Nursing ListServ. Please note that these awards are limited to active voting and subcommittee members of the NPAC.

VII. LIAISON REPORTS

a. Esprit de Corps/debrief COF fundraising– CAPT Poindexter for CDR Bernato

In preparation of the COA symposium, the Esprit de Corps working group met via teleconference every other week for 3 months. The group was divided into teams with team leaders to research the following items as “for sale” options: (1) Toddler/Children T-Shirts, (2) License Plate Holders, (3) Key Chains, (4) Coins and (5) Magnets.

USPHS Magnets with the inscription, “Surgeon General Special Forces” was ordered; 150 ordered at \$2.50 each. Toddler/Children T-shirts with inscription, “Future Surgeon General” was ordered. The items were sold for the prices as follows: Magnets \$4.00, Nurse Coins \$10.00, Children T-Shirts \$8.00, and Adult T-Shirts \$10.00.

The group's call for volunteers was well received with a great response. It was suggested that a table be set up in the back of the Nurse Category Room and next to the Sign Up

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Booth for the Surgeon General’s Run. This worked out very well with great sales. The total sale amount = \$1,638.00. INVENTORY of not sold items: Children T-shirts (47), Coins (52), Adult T-shirts (5), and Magnets (132). The toddler t-shirts were sold out. It was highly suggested that the NPAC ordered more toddler t-shirts, they received a very positive response.

b. Nurse CAM Liaison – LCDR David Magnotta

Nurse Applicants		JULY - 2009	
Current total number of applicants in NAC packet	X	Total Separations per month and by type	2
Current # of conversions	X	Retirements	2
Current # of new applicants	X	Inactivations	0
		Terminations	0
OCCO		IRR Terminations	0
Total Applications on hand	X		
General Duty	X	Current Status - Total Strength of Nurse Category	1516
IRC	X		
		Nurse Category Top Four Agencies	
Sr Costep (Apps)	X	I.H.S.	509
		BOP	301
Total calls to active duty (CADs) by month and agency	23	DHS	194
DHS	7	FDA	142
I.H.S.	6	NIH	113
BOP	3		
NIH	1		
HRSA	1		
FDA	1		
CDC	1		
DOD/TMA	1		
OS	1		
CMS	1		

Nurse Applicants		AUGUST - 2009	
Current total number of applicants in NAC packet	245	Total Separations per month and by type	5
Current # of conversions	16	Retirements	4
Current # of new applicants	111	Inactivations	1
		Terminations	0
OCCO		IRR Terminations	0
Total Applications on hand	457		
General Duty	340	Current Status - Total Strength of Nurse Category	1524
IRC	1		
JR Costep (Apps)	69	Nurse Category Top	
Sr Costep (Apps)	47	I.H.S.	508
		BOP	301
Total calls to active duty (CADs) by month and agency	13	DHS	194
DHS	2	FDA	142
I.H.S.	2	NIH	113
BOP	3		
NIH	4		
DOD/TMA	1		
DOJ/USMS	1		

VIII. Quarterly Verbal Subcommittee Reports:

a. Recruitment – CDR Josefine Haynes-Battle/CDR Thomas Pryor

The group continues to work on reorganizing the ENIAAC workgroup in terms of those showing interest, collecting the necessary data required for restructuring of the workgroup, and conducting monthly teleconferences. The team is under transitional leadership with new leads taking roles; CAPT (sel) Ron Keats, CDR Lysa Hieber and LCDR Summers. We will continue with monthly meetings to operationalize our current plan.

CAPT Beverly Dandridge continues to oversee the Associate Recruiter program and spearheaded the coordination for all qualified associate recruiters to receive the Recruitment Ribbon. There have been lots of questions from the field regarding the wear of the ribbon and the response is, ‘do not wear the ribbon until you receive official notice and it is placed in your eOPF’.

Currently there are 100 volunteers for the Every Nurse is an Ambassador Campaign (ENIAAC)

b. Readiness and Response - CAPT Mary Rossi Coajou/CDR George Gentile

There are three subcommittee workgroups:

1) Training and Education – this team is responsible to send out the quarterly reports 2-3 weeks prior to the quarterly OFRD Readiness Check. The purpose of this report is to remind the nurses

to review their records for compliance before the actual OFRD report. So far, nurses are doing very well with the Basic Ready numbers, by end of June we were up to 93% basic ready. This team is also schedule to provide the September 2009 Lunch and Learn; the topic, “Care in a Shelter”.

2) Research and Analysis – the Survey is moving forward as previously discussed. We are currently awaiting approval through the Internal Review Board (IRB).

3) Readiness – CAPT Rossi-Coajou and CDR George Gentile is working with OFRD to assist with the Annual Readiness Training that is being conducted at Fort AP Hill. They were asked to work with the contractors that will be providing some remedial training for the Nurse Category. CAPT Rossi-Coajou reported that her team provided valuable information to the Contractors regarding setting up Nursing Clinical Skill Stations and providing a list of refresher skill trainings recommended for the nurses attending the training. Some of the areas identified for training were: Wound Care, Airway Management Issues, Injections/IV/Immunizations, Body Mechanics and working with the Electronic Health Records.

CAPT Rossi-Coajou reviewed the Readiness Breakdown Report (distributed with the Listserv). Many of the basic ready categories were in the 90th percentiles and looking better in comparison to historical data. Suggested Nurses keep the numbers up!

IX. New Business

a. National COA update – CAPT Mary Lambert

In agreement with RADM Romano, it was suggested that CAPT Lambert should present at least once or twice a year to the NPAC in regards to the National COA Board’s perspectives.

The COA Board was developed specifically to support the USPHS Commissioned Corps Officers. They act on our behalf, supporting our needs and our leadership. All USPHS categories are represented on the COA Board. Other support groups such as the JOAG and MOLC are also represented by their Chairs on the board. There are a number of subcommittees associated with the Board whereas you do not have to be an actual board member to participate.

CAPT Lambert also reported there were 1,265 participants in attendance during the last COA conference in Atlanta, GA and the powerpoint presentations from the conference are now available on the COA website. She stated that a quarterly report from the COA board to the NPAC is feasible.

CAPT David Kelly reported that in the Basic Officer Course, the new officers are introduced to the COA, ROA, NPAC and various other PHS related organizations and committees.

X. Round robin – table/phone

SG PAC Update – CAPT Poindexter

Reminder from OCCO – Medical Affairs Branch (MAB) and OFRD both track immunizations. MAB may in the future become the primary source for tracking purposes, however in the meantime, do not forget to send your immunization update information to both places and update your OFRD electronic record per their website. You may also fax your information to: 301-594-3299 or 800-535-7691

CAPT Mary Rossi-Coajou reminded the group to plan their physical exam at least 6-8 weeks prior to their actual due month. CAPT Poindexter piggybacked on this topic by stating that sometimes it takes your PCM several months to gather all the data and obtain test results, therefore it may be wise to initiate your Physical Exam several months in advance (6-8 months).