

General Body Meeting Minutes
Date: 11/17/2014 at 1:00 pm ET

NPAC Chair: CDR Anitra Johnson
 NPAC Executive Secretary: CDR Reginald Smith

AGENDA TOPIC	DISCUSSION	FOLLOW-UP, RECOMMENDATIONS and ACTIONS	RESPONSIBLE PARTY
Opening Remarks: CDR Anitra Johnson	<ul style="list-style-type: none"> □ Reminder that the FY15 theme is "Building Nurse Leaders." □ Reminder to use #5 to mute phones □ Reminder to record attendance by google docs or by emailing fy15npac@gmail.com 		
Approval of Minutes: CDR Anitra Johnson	<ul style="list-style-type: none"> □ There were no corrections to the minutes. □ CAPT Cheryl Ann Borden made a motion to approve the October general body meeting minutes; The motion was seconded by CDR Casey Hadsell. 		
Chief Nurse Officer Remarks: RADM Sylvia Trent-Adams	<ul style="list-style-type: none"> □ CNO updates were given by LT Chandra Jolley. □ RADM Trent-Adams has relieved RADM Scott Giberson of the MMU in Liberia. □ The MMU is fully operational. Presently there are 2 patients and a third is expected. The work environment is busy and challenging. □ Nurses are to remain ready to deploy. 		
BOP Presentation: "Management of Diabetes Among Inmate Population" LCDR Theresa Stenmark	<ul style="list-style-type: none"> □ CDR Paula Bridges introduced LCDR Theresa Stenmark. □ LCDR Stenmark is one of five diabetic consultants in the BOP. □ Question, CDR Reginald Smith: How do inmates perform self-blood glucose monitoring? Answer: Inmates are allowed to take the monitors and lancets to the cells. 		

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	<p>Inmates are given sharps disposal containers. New lancets are obtained by a 1:1 exchange.</p> <ul style="list-style-type: none"> □ Question, Captain Linda Jo Belsito: How do you track accuracies of inmate's self-reports of blood glucose levels? Answer: The meter is verified; if a BG level is high, a spot BG is taken. □ Question, Captain Belsito: Are special meals given for diabetics? Answer: No special meals but the kitchen staff work to provide the best meals possible. Moreover, there is a carb counting menu available. □ All Answers given by LCDR Stenmark. 		
<p>Listserv Format Presentation CDR Scott Lamberson</p>	<ul style="list-style-type: none"> □ The template of the format for the listserv announcement introduced. □ The template was generated from an approved listing □ A 24-48 hour window is in place for modifications and posting to the listserv. □ The NPAC Chair or Executive Secretary may post urgent messages. □ Please use 12 point font. □ Contact CDR Lamberson for questions. 		
<p>COF Update CDR Allison Adams</p>	<ul style="list-style-type: none"> □ The updates were given by LT Chandra Jolley: CDR Adams at training. □ AMSUS is December 2-5 in Washington, DC. NPAC urged to register; there is a \$50 none CEU option. □ Three sessions will cover Ebola (December 3,4,5) □ A 2nd Joint Humanitarian Operations Course has been added December 4-5 and only 30 seats are available. 		

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	<p>□ On December 2, there will be a joint nursing meeting of all the federal chief nurses; PHS is the host.</p>		
<p>NPAC Chair Updates</p> <p>CDR Anitra Johnson</p>	<p>There will be no in-person meetings during this NPAC term. All meetings will be via teleconference on the 3rd Monday of every month. January, February, and March the meeting will be held the 2nd Monday of the month. All meetings will begin at 1300 EST. All meetings will be one hour or less instead of two hours. The goal is to increase attendance on the monthly meetings and to increase the attendance of junior officers. Attendance for the October General Body meeting included:</p> <ul style="list-style-type: none"> 2 RADMs 18 CAPTs 28 CDRs 21 LCDRs 12 LTs <p>LT Makeshia Bates, the JOAG liaison for the nurse category, will mention the monthly NPAC calls on the JOAC meetings.</p> <p>Awards JOAG VADM Richard H. Carmona Inspiration Award—November 21 is the due date. A LCDR or below must nominate a CDR or above</p> <p>MANE Awards—February 6 Consists of 5 different awards Sent to the listserv on November 7</p> <p>NPAC Publication Awards—November 21 Consists of 3 different awards</p>		

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	Sent to listserv on Oct 29		
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Submitted:

Approved: