

Nursing Professional Advisory Committee

U.S. Public Health Service

I. Introduction of Members in Attendance

N-PAC Voting Membership					
Rank	Last Name	First Name	Agency	Term	Attendance
CAPT	Gordon	Veronica	AT LARGE NPAC Chair	Oct 09 – Sep 13	Present
CDR	Fallon	Christine	BOP	Oct 12 – Sep 16	Present
CDR	Knight	Nicole	BOP	Oct 11 – Sep 14	Excused
CDR	Armes	Shawn	BOP	Oct 10 – Sep 14	Excused
CDR	Ridenour	Marilyn	CDC	Oct 09 – Sep 13	Present
CDR	Johnson	Anitra	CMS	Oct 12 – Sep 16	Present
LCDR	Egwim	Linda	DHS	Oct 11 – Sep 14	Present
CDR	Norberg	David	DHS	Oct 11 – Sep 14	Present
LCDR	Brooks	Mary	FDA	Oct 11 – Sep 15	Present
CDR	Miller	Cathy	FDA	Oct 12 – Sep 16	Present
CDR	Chestnut	Wanda	HRSA	Oct 10 – Sep 13	Present
CDR	Bartgis	Bryen	IHS	Oct 09 – Sep 13	Excused
CDR	Cook	Brenda	IHS	Oct 12 – Sep 16	Excused
CDR	Cross	David	IHS	Oct 11 - Sep 14	Absent
LCDR	Mather	Judith	IHS	Oct 11 – Sep 15	Present
LCDR	Saligan	Leorey	NIH	Oct 10 – Sep 13	Present
LCDR	Wehrlen	Leslie	NIH	Oct 10 – Sep 13	Present
LT	Thompson	Paula	IHS	Oct 12 – Sep 16	Present
CDR	Ross	Brenda	OS/PSC	Oct 12 – Sep 16	Excused
CDR	Haynes-Battle	Josefine	SAMHSA	Oct 10 – Sep 13	Present
CDR	Lamberson	Scott	USDOJ/USMS	Oct 12 – Sep 16	Present
Civilian	Noe	Jerod	NIH	Oct 12 – Sep 16	Absent
Civilian	Shahidzadeh	Rokhsareh	FDA	Oct 12 – Sep 16	Present
Civilian	Thompson	Geoffrey	IHS	Oct 12 – Sep 16	Absent
Civilian	Williams	Patrice	NIH	Oct 12 – Sep 16	Excused
EX-OFFICIO					
RADM	Nessler	Kerry	HRSA/CNO	Nov 09– Sep 13	Present
CAPT	Orsega	Susan	NIH/Past Chair	Oct 11 – Sep 12	Present
LT	Wheeler	Sherri	Executive Sec Elect	Oct 13 – Sep 14	Present
CDR	Hunter-Thomas	Serina	Past Executive Secretary	Oct 11 – Sep 12	Present
CAPT	Reyes	Madelyn	Executive Secretary	Oct 12 – Sep 13	Excused
LCDR	Hardin	Joshua	Operations Liaison	Mar 08 – Sep 11	Excused
LIASIONS					

CDR	Larkin	Sue	Liaison, FedNA		N/A
LCDR	Magnotta	David	Nurse Category CAM		N/A
CDR	Pollard	Anita	COA Nurse Representative		Excused
CAPT	Debisette	Annette	Nurse Cat. Couns. Prog.		N/A
CAPT	Borden	Cheryl	Nurse History Co-Chair		Present
CDR	McGuire	Moira	Nurse History Co-Chair		N/A
CDR	Waterman	Sean David	OFRD Rep		Present
LT	Jolley	Chandra	JOAG Rep		Present

SUBCOMMITTEE CO-CHAIRS				
Rank	Last Name	First Name	Subcommittee	Attendance
CDR LCDR	Skelton Stump	Heather Kevin	Awards	Present
CDR CDR	Webb Krumlauf	Amy Beth Mike	Communications	Excused/Deployed
CDR CDR	Miller Ridenour	Cathy Marilyn	Career Development	Present
CDR LCDR	Adams-McLean Wehrlen	Allison Leslie	Events	Present
CDR LCDR	Chamberlain Saligan	Nicole Leorey	Readiness and Response	Present
LCDR LCDR	Bevans Brooks	Margaret Mary	Resource Reach	Excused/Deployed
CDR CDR	Haynes-Battle Bartgis	Josephine Bryen	Recruitment	Present

II. Acceptance of Minutes

- Pending, awaiting General Meeting Minutes

III. Chief Nurse Officer Report – RADM Kerry Nessler

- Hurricane Sandy Mission
 - Thank you for your service to NY & NJ residents severely affected!!!
 - There are 14 of 41 teams staffing the mission
 - Welcome home RDF #2 (just returned yesterday)
 - RDF#1 is still there
 - Tier III officers are being called to continue the mission
 - Approximately half of all the teams going are RNs
 - A big thank you to the agencies and supervisors for supporting officers to go for this mission.
 - Also thank you to those that remain behind, filling the gaps by officers that have been deployed!

N-PAC November 2012 MINUTES

- A link to a survey was sent to all HHS nurses (civilian, USPHS and tribal hire) last week to explore Federal PHS nurses' contributions to our Federal Public Health Service Nursing (FPHSN) Strategic Plan, specifically in health promotion and prevention efforts that we do in our communities, home and also in our agencies/work place.
 - The survey is available from now through Monday, November 26, 2012
 - The survey can be accessed at <https://www.surveymonkey.com/s/PHSNURSE>
 - If you have questions about the survey or your eligibility to participate, please contact: CDR Amy Webb at 575-758-4224 ext 350 or amy.webb@ihs.gov or CAPT Susan Orsega at 301-451-2484 or sorsega@niaid.nih.gov
- There is an opportunity for nurses to serve as mentors that went out via the listserv-please see the attached original message for eligibility
- On 11/9/2012, OBC class #50 graduated 35 new officers, 11 which were nurses-congratulations!
- Congratulations to RADM Denise Canton who will be retiring as of December 1, 2012. A ceremony will be held on November 30, 2012 at the Holiday Inn, Gaithersburg, MD (where OBC takes place)

IV. N-PAC Chair Report:

- Newsletter
 - Request received to post information in the NPAC Newsletter. Preparing to bring on an editor for the Newsletter under the leadership of Communication Subcommittee. Newsletter will be open to entries for advertisement in the Newsletter. More to follow.
- Quarterly Reports
 - I will be sending out a calendar to all Voting Members/Liaisons/Subcommittee Chairs/Ex-officios in regards to the Happenings for this year. This calendar will also identify your month to report...please be prepared or have a representative from your subcommittee prepared to provide a report. I will not be requesting a report on a monthly basis. Please note there are some reports that will expected on a monthly basis unless circumstances dictate otherwise. The next meeting will be hosted here at DoD in Falls Church. If you are interested in joining us here, I will also be sending out directions. If I do not received any "Showcase Volunteers" all meetings will continue to be held here or in the Parklawn Building depended upon space availability.
- NEXT OBC SCHEDULED JAN 1013
- Mid-Level Leadership Training
 - Some of the PAC Chairs met with CDR Jill Eich, Director of the Commissioned Officer Training Academy (COTA) to discuss leadership training for mid and senior level officers within the Corps. The discussion went very well and we were excited to

learn about the structure that is currently in place within COTA for the previously piloted mid-level course as well as a "skeleton" structure for an advanced course and a senior executive course. The advanced and senior executive courses need a fair amount of development before they will be able to be offered but the PAC's have a good opportunity to assist in getting the mid-level course up and going again.

- The mid-level course curriculum is essentially fully developed but since it has not been operational for a couple of years, it needs to be updated. What CDR Eich would like to do is solicit 20-30 volunteers total, with representation from each PAC and agency and have those volunteers take the 26 week online mid-level course and at the same time, "scrub" it for needed updates/revisions. This is a huge task for a volunteer so we need to be selective. CDR Eich is allowing each PAC to select their representative/s. I will be disseminating a document that fully describes the task and which will also provide you the opportunity to nominate yourself as a volunteer...however remember there is a governance process in place to determine who will be selected to participate which involves Senior Leadership (Chief Professional Officers and Surgeon General Representatives).
- CDR Eich has proposed a start date for this effort of 1 Feb 2013. The suspense date for the nomination will be provided when I send out the nomination form. The COTA will be adding a new staff member in the near future and CDR Eich indicated that once this scrub is done, the COTA will be able to then resume regular offerings of the mid-level course which is definitely a step in the right direction for the Corps and our officers.
- NINR Seeks Health Scientist Administrator
 - NINR seeks talented applicants for Health Scientist Administrator positions in the Office of Extramural Programs (OEP), Division of Extramural Activities (DEA).
 - The selected applicants will join a team of professionals responsible for advancing research and research training that addresses health promotion and disease prevention, quality of life, symptom management, and palliative and end-of-life care.
 - As a Health Scientist Administrator/ Program Officer you will:
 - Perform scientific and administrative reviews and analyses of applications/ proposals from a programmatic viewpoint.
 - Consult with and advise grantees/ contractors during preparation of applications/ proposals and provide guidance on program issues.
 - Develop, coordinate and administer grants, cooperative agreements, and contracts established to fulfill the mission of the Branch and Division.

N-PAC November 2012 MINUTES

- Organize and conduct workshops, conferences, symposia, or similar activities.
- Visit universities, research institutions, commercial organizations, other government agencies, and public and private organizations to promote and explain the objectives of the program.
- For more information on the position duties and qualifications, or to apply online, visit:
 - www.ninr.nih.gov/AboutNINR/OrganizationInformation/NINRJobOpportunities.htm.
 - The position opening will close on Sunday, November 18, 2012.
- Mentor Program
 - Please submit your name and contact information if interested to CAPT Gordon.
- MANE Awards – Deadline 1/11/13

V. N-PAC Updates and Discussions:

- No formal reports due to Hurricane Sandy Deployments

VI. Roundtable Discussion:

VII. N-PAC Chair Closing Remarks: CAPT Veronica Gordon

VIII. Next General N-PAC Meeting – Wednesday, December 19, 2012 – Falls Church, VA