

Nursing Professional Advisory Committee

U.S. Public Health Service

I. Introduction of Members in Attendance

N-PAC Voting Membership					
Rank	Last Name	First Name	Agency	Term	Attendance
CAPT	Gordon	Veronica	AT LARGE NPAC Chair	Oct 09 – Sep 13	Present
CDR	Fallon	Christine	BOP	Oct 12 – Sep 16	Absent
CDR	Knight	Nicole	BOP	Oct 11 – Sep 14	Present
CDR	Armes	Shawn	BOP	Oct 10 – Sep 14	Present
CDR	Ridenour	Marilyn	CDC	Oct 09 – Sep 13	Present
CDR	Johnson	Anitra	CMS	Oct 12 – Sep 16	Present
LCDR	Egwim	Linda	DHS	Oct 11 – Sep 14	Present
LCDR	Brooks	Mary	FDA	Oct 11 – Sep 15	Excused
CDR	Miller	Cathy	FDA	Oct 12 – Sep 16	Present
CDR	Chestnut	Wanda	HRSA	Oct 10 – Sep 13	Present
CDR	Bartgis	Bryen	IHS	Oct 09 – Sep 13	Present
CDR	Cook	Brenda	HIS	Oct 12 – Sep 16	Absent
CDR	Cross	David	IHS	Oct 11 - Sep 14	Absent
LCDR	Mather	Judith	IHS	Oct 11 – Sep 15	Present
LCDR	Saligan	Leorey	NIH	Oct 10 – Sep 13	Present
LCDR	Wehrlen	Leslie	NIH	Oct 10 – Sep 13	Present
LT	Thompson	Paula	IHS	Oct 12 – Sep 16	Present
CDR	Ross	Brenda	OS/PSC	Oct 12 – Sep 16	Present
CDR	Haynes-Battle	Josefine	SAMHSA	Oct 10 – Sep 13	Present
CDR	Lamberson	Scott	USDOJ/USMS	Oct 12 – Sep 16	Excused
Civilian	Noe	Jerod	NIH	Oct 12 – Sep 16	Absent
Civilian	Shahidzadeh	Rokhsareh	FDA	Oct 12 – Sep 16	Absent
Civilian	Thompson	Geoffrey	IHS	Oct 12 – Sep 16	Absent
Civilian	Williams	Patrice	NIH	Oct 12 – Sep 16	Present
EX-OFFICIO					
RADM	Nessler	Kerry	HRSA/CNO	Nov 09– Sep 13	Present
CAPT	Orsega	Susan	NIH/Past Chair	Oct 11 – Sep 12	Present
LT	Wheeler	Sherri	Executive Sec Elect	Oct 13 – Sep 14	Present
CDR	Hunter-Thomas	Serina	Past Executive Secretary	Oct 11 – Sep 12	Excused
CAPT	Reyes	Madelyn	Executive Secretary	Oct 12 – Sep 13	Present
LCDR	Hardin	Joshua	Operations Liaison	Mar 08 – Sep 11	Absent
LIASIONS					
CDR	Larkin	Sue	Liaison, FedNA	/	N/A
LCDR	Magnotta	David	Nurse Category CAM	/	N/A

CDR	Pollard	Anita	COA Nurse Representative		Present
CAPT	Debisette	Annette	Nurse Cat. Couns. Prog.		N/A
CAPT	Borden	Cheryl	Nurse History Co-Chair		Present
CDR	McGuire	Moira	Nurse History Co-Chair		Absent
CDR	Waterman	Sean David	OFRD Rep		Absent
LT	Jolley	Chandra	JOAG Rep		Present

SUBCOMMITTEE CO-CHAIRS				
Rank	Last Name	First Name	Subcommittee	Attendance
LT LCDR	Thompson Egwim	Paula Linda	Awards	Present
CDR CDR	Lamberson Krumlauf	Scott Mike	Communication	Present
CDR CDR	Miller Ridenour	Cathy Marilyn	Career Development	Present
CDR LCDR	Adams-McLean Wehrlen	Allison Leslie	Events	Present
CDR LCDR	Chamberlain Saligan	Nicole Leorey	Readiness and Response	Present
LCDR LCDR	Bevans Brooks	Margaret Mary	Resource Reach	Present
CDR CDR	Haynes-Battle Bartgis	Josephine Bryen	Recruitment	Present

II. Acceptance of Minutes

- No motion was presented to accept the Nurse Professional Advisory Committee (N-PAC) meeting minutes for this month.

III. Chief Nurse Officer Report – RADM Kerry Nessler

- Thank you to NIH for hosting the NPAC road show this month!
- The Surgeon General (SG) announced her retirement earlier this month, RADM Lushniak will assume acting SG position, RADM Giberson will assume acting Deputy SG.
- The next edition of the Federal PHS Nursing Newsletter will be coming out on 7/1.
- The SG calls to action are coming despite changes in leadership, based on initiatives in the National Prevention Strategy and by virtue of the ACA.
- There will be a ceremony to commemorate VADM Benjamin’s retirement and service, more details will be coming soon.
- Commissioned Corps News
 - Please make sure to update your Direct Access!
 - Promotion board results are expected in “June”.
 - There are officers that were not promoted in 2012 because they did not meet basic readiness—make sure you remain basic ready and check your eOPF, OFRD and Direct Access accounts regularly!
 - Promotion year 2014 benchmarks will be coming soon.

- The 5 Pillar attribute will be incorporated into all new Calls to Active Duty (CAD) and will be included into PY14 Benchmarks.
- The new application process will open on October 1, 2013 and will include the 5 Pillars and also include new elements to enhance selecting the best new officers which may include a minimum GPA, interviews, etc. **If you have ideas for criteria that should be considered to evaluate new applicants please forward to your suggestions along to the NPAC voting members or N-PAC Chair.**
- Because of the ACA, there will not be enough primary care physicians to meet the requirements needs of the nation; take this opportunity NPs to rise to the challenge!
- OBC training continues each month and are filled with new CAD despite the application process not being open.
- We have been granted an **extension until December 31, 2014** to get the new ODU, you may continue to wear the BDU if all items meet requirements or the old ODU if you have all the components.
- National Center for Health Workforce Management as part of a HRSA Initiative, examined the nursing workforce characteristics of RNs in the U.S., reports are available at <http://bhpr.hrsa.gov/healthworkforce/reports/nursingworkforce/index.html>
- Thank you to the planners and teams that coordinated the 2013 NRD and Nurse Category Day at the USPHS Scientific & Training Symposium, they did a tremendous job!

IV. N-PAC Chair Report:

- There will be several FY14 N-PAC Voting Member positions opening up soon. Calls for nominations will go out in July 2013 via the N-PAC listserv. Both NIH voting member positions will be open starting FY14—*it's not too early to start discussing with your supervisor if you're interested!*
- Please visit the N-PAC website for viewing job vacancy announcements or to send notices of new vacancies announcements for posting to the website
- The DC COA held a family picnic event on Saturday, June 8th, thanks to the COA, LCDRs Ford and Brooks for coordinating, it was a wonderful event!
- Unfortunately LCDR Norberg had to step down as a voting member to the NPAC from DHS. The newly selected member will be announced at the July N-PAC meeting.
- CAPT Belsito is on her way to compete in Italy as a weight lifter. Feel free to send words of encouragement and luck for her for competition!
- PACE—Prevention through Active Community Engagement is a new initiative that will be led by CAPT Beverly Dandridge (Senior Advisor). They are looking for individuals interested in serving as liaisons for this initiative. Please connect CDR Amy Webb to volunteer Amy.Webb@ihs.gov

- V. Roadshow presentation: NIH Roadshow: “Pathways for Clinical Research Training for Nurse Scientists in the Intramural NIH” Presented by RADM (ret.) Ann Knebel, Deputy Director of NINR & Dr. Alyson Ross, Nursing Department, NIH Clinical Center

Comments/Questions regarding the presentation:

- a. ADM Nessler thanked the presenters for an excellent presentation.

- b. CEU slide was included to offer free CEUs (0.5) which are offered as part of the Lunch-n-Learn Presentation and reason why slide was incorporated into the presentation.
- c. CAPT Gordon thanked the presenters their presentations and RADM Nessler for her comments.

VI. N-PAC Updates and Discussions:

- Career Development- CDR Marilyn Ridenour and CDR Cathy Miller
 - The Career Development Subcommittee has 4 projects:
 1. Continuing Education Resource Project Team lead by CDR Brenda Cook. Have educational resources on summer safety which will be forwarded to CAPT Gordon for approval. Look for the announcement in July.
 2. Mentoring Project lead by CDR Claire Karlson and CDR Sherry Secrist. Have 73 mentors and awaiting approval of 26 new mentor applications. **Need volunteers for OBC Open House from officers living in the DC metro area.** Contact CDR Shawn Armes sarmes@bop.gov; 913-551-1167. Next open house 7/11/2013. The next Tip of the Month will be coming out in July/August. 35 nurses were provided career counseling at the USPHS Scientific and Training Symposium; **thanks** to CAPT Orsega, CDR Pamela Abrams, CDR Brenda Cook, CDR Aileen Renolayan, CDR Marilyn Ridenour, and CDR Victoria Vachon for providing the career counseling.
 3. Webpage Project lead by CDR Nicole Knight. Reformatting of the Career Development Subcommittee webpage on the NPAC website. Hope to have this completed by August.
 4. Nursing Spotlight lead by LCDR Janice Arcenaux. Our current featured nurse is LCDR Derrick Wyatt.
 - LCDR Derrick Wyatt is the Acting Director of the Ready Reserve Affairs Branch, which is located in the Office of the Surgeon General with in the Division of Commissioned Corps Personnel and Readiness. He oversees the day-to-day activities of the branch and provides key input on regulations, policies and operational plans for the newly legislated Ready Reserve. In addition to his primary role, LCDR Wyatt also serves as the Commissioned Corps Readiness Manager. He assists the Director of Readiness and Response with managing readiness information for approximately 6,600 uniformed service officers.
 - LCDR Wyatt joined the Commissioned Corps in 2002 and has worked for CMS in the Chicago and Atlanta Regional Offices. LCDR Wyatt graduated with a BSN from the University of Texas Health Science Center and is currently enrolled in the Nursing Informatics program at the University of Maryland. He expects to complete his Doctoral studies by 2015.
- Events- LCDR Leslie Wehrle and CDR Allison Adams-McLean
 - The Events SC has an open call for 4- members and 1-secretary, please see the listserv details, and submit your nomination by **Sunday, June 30th**.
 - Events SC are in the process of wrapping up the NRD review and will be meeting soon with NPAC leadership.
 - CDR Adams-McLean and LCDR Wehrle will be transitioning off as leaders of the Events SC and passing the reins onto CDR Anitra Johnson and LCDR Lin Tzeng.

- Awards- LCDR Linda Egwim and LT Paula Thompson
 - Special recognition awards for NPAC voting members will open July 4-August 4, 2013. Please submit for certificates of appreciation and letters of appreciation and begin thinking about a nomination for the Nurse Responder of the Year Award which will open soon.
 - Awards info is on the NPAC website—Awards Tab
- Resource Reach – LCDR Mary Brooks and LCDR Margaret Bevans
 - Are in the final stages for making changes to the NPAC website for specific educational offerings specific to health initiatives.
- Esprit de Corps- LCDR Sara Anderson and LCDR Gia Lawrence
 - In addition to the volunteers who provided shift coverage, we also had volunteers who served in other capacities:
 - *****Transporting the cash box to and from Maryland, transporting the unsold items back to Maryland and helping to orchestrate and provide logistics regarding the back-drops
 - A special thank you to CDR Morgan-Griffin (our Lead in Arizona) as she did encounter a few challenges while there and she worked very quickly to trouble shoot, identify gaps, and keep the balls rolling...so we really appreciate that. And she was able to gain the assistance of a few extra volunteers while there who had not originally signed up...which was great. So overall, we were able to pull together a lot of help and assistance within a short span of time.
 - The biggest selling item were our t-shirts, they actually ran out of various sizes.
 - The Esprit de Corps Team met on 6/18/13 to discuss what worked, what didn't work, and we went over some things that we can do differently in the future....so we have some ideas that we're toying with which we think will help things run a little smoother next year.
 - Looking forward to next year and learning from the things that worked and didn't work and making the necessary improvements to make the process even more successful next time around.
 - Currently, we are designing a survey to disseminate regarding Esprit de Corps activities, both past and present.
 - Esprit de Corps Co-Chairs are attempting their best per their tour's needs and schedules to attend open BOTC houses.

VII. Roundtable Discussion:

- Please mark your calendar for the upcoming Chief Nurses Meeting that will take place on Thursday, September 26, 2013 from 8a-12:30p at the Parklawn Building in Rockville, MD. During the meeting they will report the number of nurses working in HHS and Chief Nurses come together to meet and discuss current issues.
- **AMSUS** is scheduled for November 4-5, 2013 in Seattle. They are transitioning practice and have a new team from AMSUS coordinating and planning meeting.
- The next readiness run will occur on **Sunday, June 30, 2013**—please remember to check your status and projected status in Direct Access before the run. The Readiness SC is here to help you if you have errors, missing something or just need help—don't hesitate to ask for help!

VIII. N-PAC Chair Closing Remarks: CAPT Veronica Gordon

- There will not be an NPAC Business meeting in July due to it being too close to the July 4th holiday.
- Next NPAC General Meeting will be hosted by DOD at Ft. Belvoir, VA.

IX. Next General N-PAC Meeting – July 17th 2013